

BETCO UNIVERSITY BASIC CLEANING TECHNIQUES

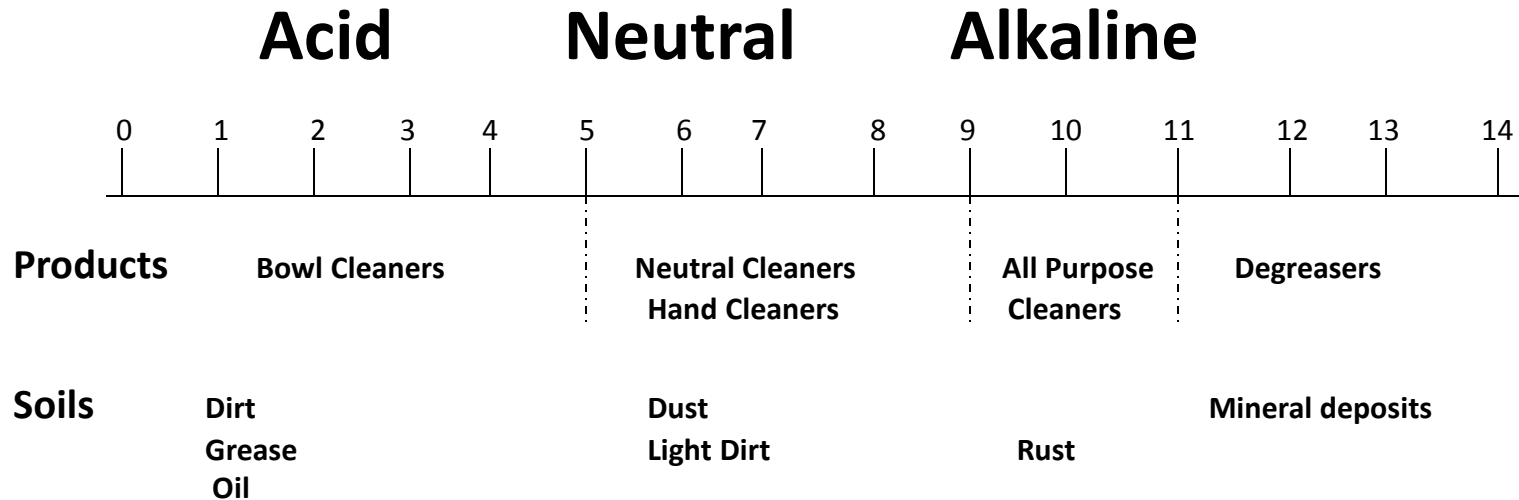


Today

- **The professional cleaner's basic information**
- **Safety**
- **Preparation**
- **Specific cleaning tasks**



pH Scale



pH is a unit of measurement, like ounces, gallons or yards. It is a means of expressing the degree of acidity or alkalinity of a water base solution (solvent products do not have pH.) The pH level measures the strength of a solution, not the amount of active chemical present. The reading would not increase greatly if the concentration of active ingredients was increased. The pH measure is based on a negative logarithmic scale. Going from one pH unit to the next increases or decreases the value by 10 times.



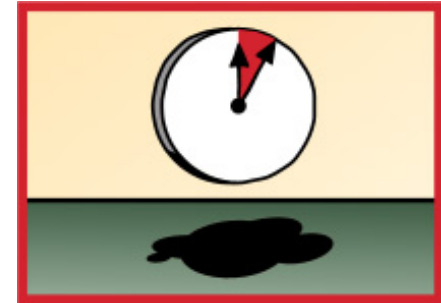
Characteristics of Cleaners

- Wetting
- Penetration
- Emulsification
- Rinsing



Situations Affecting Cleaners

- Time
- Abrasion
- Chemical dilution
- Temperature



Work Smarter, Not Harder

- Prepare chemicals and equipment
- Top to bottom, dry to wet, back to front
- Dirtiest to cleanest
- Clean in the same direction
- Finish one task before starting another



Think Safety

- Read all product labels
- Read and understand MSDS sheets
- Wear proper Personal Protective Equipment (PPE)
- Practice Universal Precautions
- Place caution signs
- Report any unsafe conditions



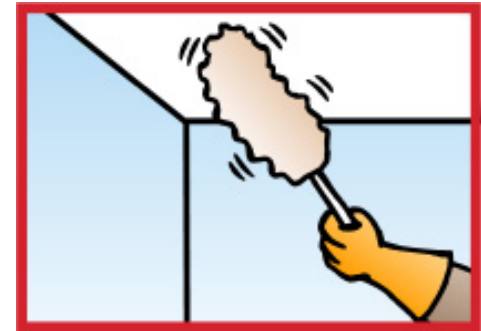
Preparation

- **Supply checklist**
- **Check PPE items**
- **Review tasks to be performed**
- **Ask questions**
- **Take note of inventory levels**



Cleaning Tasks

- **Wiping**
- **High dusting**
- **Dusting**
- **Policing**
- **Trash removal**



Cleaning Tasks

- **Dust mopping**
- **Wet mopping**
 - Procedure
 - Type of mops and
- **Auto scrubbing, standard floor machine, burnisher**



Cleaning Tasks

- **Window cleaning**
- **Polishing**
- **Clean up**
- **Cleaning of equipment and tools**
- **Disinfection**



Task Card Program

- Create customized specific task cards for individual needs at accounts.
- Add distributor and end user logos.
- Choose specific chemicals and equipment for tasks to enhance training.
- Available in 8 ½ x 11 and 11x 17 outputs.
- Bilingual, English & Spanish, to enhance training.
- Use by supervisors for monitoring employee results.



The Custodial Closet

- Store only needed items.
- Limit the number of chemicals and other items to a minimum.
- A place for everything and everything in its place.
- Keep the area clean.
- Inspect on a regular basis.
- Have up to date MSDS information.



Questions?

The job that you do is very important to the image of your facility and to the well-being of the people who come through the doors everyday. Be proud of your profession.

